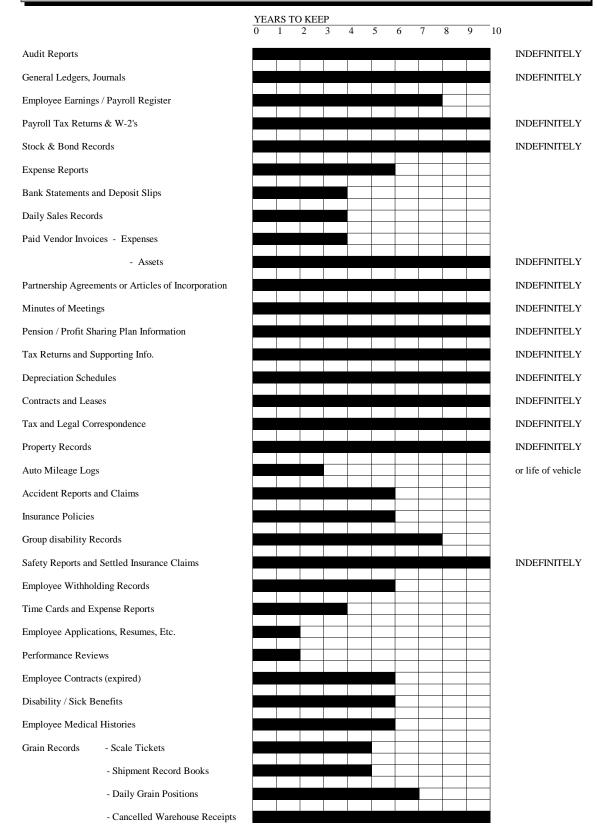


SUGGESTED RECORDS RETENTION TIMETABLE



The retention periods above are intended to be general guidelines.

All specific concerns should be reviewed with legal counsel before any records are destroyed.